Park Forest Elementary PTO

April Agenda 04/19

Wednesday / 19April 2022 / 7:00 PM / ZOOM ONLY! [PFE PTO Zoom](https://us06web.zoom.us/j/9481159366?pwd=N0pWLzV6aTEvU0RseHZuYUE3RHNKdz09)

AGENDA

1. Principal’s Remarks
	1. School is exciting and busy this time of year. Lots of fun events happening!
2. Introduction of officers & members
	1. Rebecca Desmarais, Eve Bellinger, Jendy Cicero, Terri Buchignani, Krista Kellander, Jessica Quinter, Jonna Belanger, Paige Castellanos, Edmore, Kristy Stroschein, Hadar Zexer, Sandy Sollenberger
3. Approval of March minutes
	1. Approved by Jonna Belanger, Seconded by Krista Kellander
4. Treasurer report and updates
	1. Good place going into the end of the year.
5. Yearbook available - until April 25th, vote on yearbook donations
	1. We will provide a yearbook to every 5th grader who has not purchased one. The yearbooks look AMAZING!
6. Slam Fair & Scholastic fair recap
	1. 77 sales, ~$2000 in sales from Scholastic Book Fair.
	2. SLAM Fair was great… successful in person at the school. Awesome balloon art display assembled by PFE teachers. Will need a SLAM Fair chair next year.
7. PFE Garden update: things are growing!
	1. 4th and 5th grade classes have been helping to water the plants. Goal is to get the plants outside and planted! Ultimately, would love to have families sign up to do weekly watering and weeding during the summer.
8. 5th Grade Celebration update-June 2nd & Vote on Budget $1600
	1. Held at the school, sponsored by PTO to celebrate our 5th graders. K&B Inflatables is bringing an 18 foot water slide, Foam machine, DJ; Pelican Snowcone; White t-shirts for students that they can color in; Popcorn station with treats; Friendship bracelet making station; Yard games. Will need parent volunteers.
	2. Motion to approve 5th Grade Celebration budget by Jessica Quinter, Seconded by Sandy Sollenberger. The motion passed.
9. Teacher Appreciation Committee update: May 2nd - 6th, vote $2200
	1. “Friends” TV show theme. Fun stickers made. Doans Bones, Ahhmazing Grace Charcuterie, A Step Beyond chair massages with special gift for teachers, Recess para break with parent volunteers. Teacher sign-ups and parent volunteer sign-ups will be coming out soon.
	2. Budget approved by emergency vote via email in March.
	3. Need a new chair for this committee for next year.
10. Book Picnic: May 19th, rain date 21st, volunteers needed, vote $500
	1. Families join their student(s) at the end of the school day to enjoy an afternoon outside reading together. Each student receives a new book! PTO will provide snacks, water, and volunteer help.
	2. Motion to approve Book Picnic budget by Krista Kellander, Seconded by Sandy Sollenberger. The motion was approved.
11. Field Day: Friday, May 26th, volunteers needed,see sign up genius
	1. Vote on supplies $2000.00 – Motion to approve by Paige Castellanos, Seconded by Sandy Sollenberger. The motion was approved.
	2. Fun day is planned by Mrs. McDermott, 40+ activities. Buffs are back.
12. PSU STEM event May 1st-5th
	1. See email from Dr Quinter. All volunteer positions have been filled.
13. Kindergarten celebration
	1. Each day during the last week of school has a theme to celebrate the last week of the first year of school! This event is organized by the Kindergarten teachers. The garden party is coming back! (June 1, time TBD)
	2. Motion to approve Kindergarten Celebration budget by Krista Kellander, Seconded by Paige Castellanos. The motion passed.
14. School supply vote $10,000
	1. PTO supplies teachers with funds to purchase school supplies for ALL students. Every teacher at PFE receives some amount of funding.
	2. Motion to approve the School Supply Budget by Sandy Sollenberger, Seconded by Paige Castellanos. The motion passed.
15. Officer vote
	1. Motion to approve Sandy Sollenberger as treasurer by Krista Kellander, seconded by Paige Castellanos.
	2. Terri Buchigani will be removed from the PNC bank account and Sandra Sollenberger will be added after July 1, 2023.
	3. Rebecca Desmarais and Terri Buchignani will close the Northwest Bank account.
16. Any other items
	1. EVERY event we have needs a chair. The chair is NOT alone! WE are here to support and help! Please consider volunteering :) There are many ways to put your own touch on every event. We love to hear new ideas!
17. Donation being made to Boogersburg School for 2nd grade field trip. Will be giving a gift card to retiring teacher, Mrs Hopkins. Will be giving a check to the accompanist for the upcoming orchestra concert (Mrs Begg).

Motion to end the meeting at 7:52pm by Krista Kellander. Seconded by Hadar Zexer

Meeting ended at 7:52pm

# LAST MEETING OF THE SCHOOL YEAR -

THURSDAY, **MAY** 18, 2022/ 7:00 PM/ Zoom ONLY!

Respectfully submitted by: Jendy Cicero

Submitted on: April 19, 2023

Approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_