Park Forest Elementary PTO

May Agenda 05/18

Thursday / 18May 2023 / 7:00 PM / ZOOM ONLY! [PFE PTO Zoom](https://us06web.zoom.us/j/9481159366?pwd=N0pWLzV6aTEvU0RseHZuYUE3RHNKdz09)

AGENDA

1. Principal’s Remarks
	1. Mobile Ag Lab was a success! Band, Chorus, Orchestra concert as well as 4th grade track meet were wonderful!
	2. August 17th - Meet and Greet at PFE
	3. August 31 OR September 7 - Back to School Night
	4. No Kindergarten camp this year. Parents will attend the first day or school with their students.
2. Introduction of officers & members
	1. Rebecca Desmarais, Evelyn Bellinger, Terri Buchignani, Sandra Sollenberger, Mary Hodges, Dr Jessica Quinter, Kelly Huntington, Zhaokai Xie, Jamie McClintock Brenner, Elizabeth Hopkins, Paige Castellanos
3. Approval of April minutes
	1. Motion to approve: Jamie McClintock Brenner, Seconded: Sandy Sollenberger
4. Treasurer report and updates
	1. See attached.
5. Yearbook update
	1. Yearbooks have shipped, Will arrive next week. Karen Martin will coordinate distribution. 5th grade year books paid for by PTO.
6. Teacher & Staff Appreciation: Update
	1. Eve did an AMAZING job planning a successful, fun-filled week to show our teachers how very much we appreciate them!
7. 5th Grade Celebration: update
	1. Friday, June 2 - DJ, Foam Party, Slide, Friendship bracelet making station, Popcorn bar with toppings, Yard games, Tshirt station, Pelican Snow Cone.
	2. Last Day of School - 1110-1115 - 5th graders will parade through the building then take a lap around the track, where parents will be present.
8. Book Picnic: update, volunteers still needed
	1. Clearances not needed for volunteers.
	2. Students each receive a free book, all attendees will receive a snack courtesy of PTO. Spend 45 minutes reading with your child outside!
9. Field Day: Friday, May 26th, volunteers still needed
	1. Massive event. 40 stations of fun events for students to choose from. Outside 830-1230, then inside for a snack, then back outside for more fun games. Pelican Snow cones will be provided.
	2. Clearances NEEDED for volunteers.
10. Vote on retirement gift
11. Dates for new school year meetings

[ ] Sept 21st - Thursday

[ ] October 18th

[ ] November 15th

[ ] No December mtg

[ ] January 17th

[ ] February 21st

[ ] March 20th

[ ] April 18th

[ ] May 15th

1. Any other items
	1. Parent reps for each grade. The parent will work with the PTO to help coordinate emails, signups, and participation in PTO sponsored events!
	2. Officers will meet over the summer to prioritize events based on parent involvement. ALL events are currently in need of a chair. Please contact any PTO officer if interested!
2. NEXT MEETING -

THURSDAY, **September** 21, 2023/ 7:00 PM/ Zoom ONLY!

Motion to end the meeting at 7:37pm by Jamie Brenner, Seconded by Paige Castellanos.

Respectfully submitted by: Jendy Cicero

Submitted on: May 18, 2023

Approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_